



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

TEL: 07784 929906 E-MAIL: clerk@berrynarborparishcouncil.org.uk



To: Councillors, C Boxall, A Davies, B Joyce, J Latham, A Stanbury, G Bacon.

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 11 March 2025 the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 6 March 2025

AGENDA

1. Apologies

(Please make any apologies known to the Clerk)

2. Declarations of interest

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.

3. Public Participation

Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.

4. Minutes

To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 11 February 2025 ([Link to Minutes](#))

5. Review of Actions from 11 February 2025

6. Co-option of new Councillors

7. An update councillors on changes to the North Devon Coast National Landscape (AONB) – Jenny Carey-Wood

8. To receive updates/reports from:

- a) County Councillor A Davis
- b) District Councillor J Hunt
- c) Play Area
- d) Manor Hall
- e) Footpaths
- f) Dog Exercise area
- g) Grit Bins/Roads
- h) Clerks Report
- i) Meetings/events attended by Councillors/Clerk



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9. To approve payments and receipts to date.

10. Date for Annual Parish Meeting 2025 (between 1 March and 1 June)

11. Grass Cutting, Garden Maintenance and Footpath Clearance 2025 - 2026 – To review quotations and appoint contractor.

12. Risk Assessment 2024-2025 – to agree the risk assessment 2024-2025 (Paper attached)

13. Asset Register – to agree Asset Register 2025 (Paper attached)

14. Grant Funding and Donations -To consider funding requests from,
a. Berrynarbor Boules Club – Paper Attached

15. Planning & Planning Correspondence - Planning Applications: to consider
a. Reference: 79792 - Extension to front porch and associated works at Larkstone Cottage 17 Hagginton Hill Berrynarbor EX34 9SB Grid Ref: 255757; 147076
b. Reference: 79786 - Erection of a detached single garage and associated widening of an existing entrance to Red Maples and Little Orchard at Red Maples & Little Orchard Barton Lane Berrynarbor EX34 9SU Grid Ref: 256072; 146881
c. Reference: 79394 - Erection of double garage with first floor storage at Land East of Wood Barton Leigh Road Combe Martin Grid Ref: 259454; 145759
d. Reference: 79959 - Application for works to trees covered by a tree preservation order in respect of: T1 - Quercus ilex - Crown Reduction/Heavy Reduction T2 - Quercus ilex - Heavy Reduction of extended limbs T4 - Fraxinus - Fell T8 - Acer pseudoplatanus - Fell T9 - Acer pseudoplatanus - Fell at Watermouth Castle Berrynarbor Ilfracombe Devon EX34 9SL Grid Ref: 255725; 147834

16. Moving to Gov.uk domain – Paper attached

17. Defibrillator – Paper attached

18. Memorandum of Understanding – to agree MoU for between Berrynarbor PC and Berrynarbor Boules Club – Attached

19. NarborNews - Agreement of draft – review

20. Toilet Cleaning Contract – to agree the format/terms of the new toilet cleaning contract

21. Rubbish at Bus stop – request to provide a bin at the bus stop

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:



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18. Staffing Matters

None