



## Berrynarbor Parish Council

Parish Clerk: Julie Irwin

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### Clerks Report – 11 February 2025

1. **Reports** – a separate link will be available on the website for the County Councillor report (rather than it being an appendix to the minutes). A report from the Clerk has been added to the agenda in order to update the PC on matters arising that are not part of the PC business. I have contacted the Community Policing team and the District Councillor regarding their continued reporting.
2. **Sewage tank** – the annual contribution for the upkeep of the sewage tank for 2024 – 2025 was £1057.97, below the amount agreed at the last meeting. However, this did not include the payment to Spirebourne for the replacement of parts, this will appear on the 2025 – 2026 costs (to be paid January 2026).
3. **Tender for Grass Cutting, Garden Maintenance & Footpath Clearance Contract 2025-2026** - the Tender adverts have gone out along with the tender pack, closing date 4 March 2025. I have 1 site visit booked.
4. **Car Park & Toilets** – I continue to liaise with DCC re resurfacing and line painting. I am liaising with the Solicitors regarding taking responsibility for these assets.
5. **Gov.uk domain** – I am investigating this and attending a webinar on 17 Feb. There will be costs associated with moving.
6. **Housing Strategy** - North Devon Council is inviting people to have their say on a new draft Housing Strategy, which sets out a high-level vision and objectives as to how the council plans to try and meet the housing needs and hopes of our communities.
7. NarborNews Draft