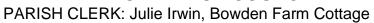


## **BERRYNARBOR PARISH COUNCIL**



Sterridge Valley, EX34 9TB TEL: 07784 929906

EMAIL: clerk@berrynarborparishcouncil.org.uk



## **TENDER APPLICATION FORM**

Principal Point of Contact
Name
Job Title
Organisation/Company Name
Main Address for Correspondence
Postcode
TelMobile
Email
Type of Business (i.e. Sole Trader, Partnership etc.)
Certification
Please list any Trade, or Professional Association that you/the organisation belongs to, with names and registration numbers
What percentage of your workforce holds a current Health & Safety Awareness Certificate?
Training  Are you able to provide details of competence, training and/or qualifications held by any of your
employees, if required to do so.  Yes/No  Health & Safety  Who is the appointed Health & Safety Officer?

If successful you will be asked to provide a copy of your Health and Safety Policy. Please note if your Organisation is successful you will be required to prepare and submit full Risk Assessments and Work Safety Method Statements.
The organisation agrees to prepare and submit the following if successful:
Risk Assessment Yes/No Work Safety Method Statement Yes/No
Has the Organisation been subject to any formal Notices issued by the Health & Safety Executive? Yes/No (If yes, please give details on a separate sheet)
Insurance Certification
Do you currently hold the following:
Public Liability Insurance Yes/No Employers Liability Insurance Yes/No (N.B. Cover of £5,000,000 is required in all instances)
If successful you will be asked to provide the above insurance and copies of the Policy Documents and Certificates will be required by the Council on an annual basis.
Corruption/Fraud
Are there any reasons why the Organisation might be, or might become, ineligible under Regulations 23 of the Public Contracts Regulations 2006.  Yes/No
(If yes, please give details on a separate sheet of paper)
I certify that all the above information is correct.
Signed Dated
Print Name
BERRYNARBOR PARISH COUNCIL USE ONLY Approved by
Signed Dated