



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS JULIE IRWIN

BOWDEN FARM COTTAGE, STERRIDGE VALLEY

TEL: 07784 929906 E-MAIL: clerk@berrynarborparishcouncil.org.uk



To: Councillors, C Boxall, A Davies, B Joyce, J Latham, A Stanbury.

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 10th December 2024 the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Julie Irwin
Clerk to the Council

Date of issue: 4th December 2024

AGENDA

1. Election of Chairman
2. Election of Vice-Chairman
3. **Apologies** (Please make any apologies known to the Clerk)
4. **Declarations of interest**

To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.

5. Public Participation

Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.

6. Minutes

To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 12th November 2024 ([Link to Minutes](#))

7. To receive updates/reports from:

- a) Police
- b) County Councillor A Davis
- c) District Councillor J Hunt – (Road North Farm/Middle Lee)
- d) Play Area
- e) Manor Hall
- f) Footpaths – to note letter received in relation to the Footpaths, action taken
- g) Dog Exercise area
- h) Grit Bins/Roads
- i) Meetings/events attended by Councillors/Clerk



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- 8. To approve payments and receipts to date**
- 9. Draft Budgets**
To consider priorities for 2025-2026 and precept.
- 10. Nomination of Asset of Community Value**
Ye Old Globe – update
- 11. Grant Funding and Donations**
To consider funding requests from,
- Mid Devon Mobility
- 12. Berrynarbor Newsletter**
To consider length of pilot
- 13. Sewage Tank – Public Toilets**
To consider ringfenced monies for replacement
- 14. Roles and Responsibilities**
To discuss the following roles and responsibilities:
 - a) Footpath Officer – Mrs J Fairchild.
 - b) Deputy Footpath Officer – Mrs G Bacon.
 - c) Highway Liaison Officer & Tree Warden – Cllr Stanbury.
 - d) Emergency Plan Officers – Cllr Stanbury.
 - e) Councillor to check invoices for payment
 - f) Berrynarbor Manor Hall Committee – Cllr Joyce
 - g) Play Inspections – Cllr Latham.
 - h) Finance Working Party
 - i) Personnel Working Party – Cllrs A Stanbury, J Latham, B Joyce
 - j) Cllr responsible for checking planning applications – Cllr Boxall.
 - k) Responsibility for checking the defibrillator – Mr J Irwin
 - l) Dog Field – Cllr Davies.
 - m) Public Toilets – Cllr Joyce.
 - n) Notice board – Cllr Joyce.
 - o) Snow Warden
- 15. Proposal to take down hedge in the dog field**
- 16. Community Governance Review**
A review of all the North Devon District Parishes, 2025, - to decide a strategy for considering our current arrangements and whether there are matters that can be addressed by the review.
- 17. Playground Inspection**
To consider the quotation provided from Play Inspections Company
- 18. Parish Community Survey**



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To consider actions from this survey and feedback from meeting

To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:

Part B

- 18. Staffing Matters**
 - SLCC Membership
 - Training costs