

Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 8th October 2024 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor

Present: Cllrs K Young (Chairman), B Joyce and A Stanbury

Mrs V Woodhouse, Parish Clerk (virtually)
10 members of the public

2410/01 **Apologies**

Cllrs J Latham, C Boxall, G Cornell Miss A Davis, County Cllr.

2410/02 **Declarations of Interest**

Cllr Stanbury declared a Personal Interest in Item 2410/08 Application 79104.

24010/03 **Public Participation**

Members of the public asked for clarification on the minutes and the householder survey. A member of the public raised concerns about the recent approval by NDC of the planning application in Berrynarbor Park and noted they had not received a reply from the Chief Executive and a member of the public stated that the scramble events in the past have always brought a significant amount of money to the village.

2410/04 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 10th September 2024 as a correct record.

2410/05 **To receive reports from:**

- Police
Not received.
- County Cllr Miss A Davis
Attached as Appendix one.
- District Cllr J Hunt
None received.
- Play Area
The contractor has been asked to quote on repairs in the play areas.
- Manor Hall
Cllr Young reported that she had met with the Chair to discuss ways of collaborating with events etc.
- Footpaths
The Footpath Officer discussed the condition of Footpath 19.
- Grit Bins/Road

It was noted that the springs in the roads are causing a major problem, and the County Cllr is aware. There are flowers growing out of the grit bin near the shop and it was agreed to ask the Snow Warden to look at.

- Meetings/Events attended by Councillors/Clerk
Cllr Stanbury had met on site with the Boules representative to discuss and agree the position of the wooden gazebo.

2410/06 **Co-Option**

A Co-option application had been received from Ann Davies and circulated ahead of the meeting, it was resolved, with no votes to the contrary to co-opt Ann Davies to the Parish Council.

2410/07 **Payments and Receipts**

PAYMENTS

51. October Salaries	£448.27
52. HMRC PAYE October	£112
53. Pensions Contributions	£162.45
54. Tesco Mobile, Phone Charge	£12.95
55. Public Toilet Cleaning, September	£125
56. British Gas, Electricity	£67.63
57. DALC, Training Cllr Boxall (9 th & 11 th September)	£36.00
58. PKF External Audit Fees	£252
59. DALC, Training Cllr Young (Chairman)	£36
60. The Music Licence	£137.18
61. Western Web, Renewal of domain	£126
62. Devon Communities Together, Consultation final Payment	£885.00
Total Payments	£2,400.48

RECEIPTS

9 th September Bank Interest	£10.73
NDC, Precept	£12,266.57
Berry Fest Fundraising	£219
Total Receipts	£0.00

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2410/08 **Planning & Planning Correspondence**

a) Planning Applications: to consider

79104 Conversion of redundant agricultural barn to dwellinghouse with associated external works at Smythen Farm Berryarbor
Applicant: Ava Marley

It was **resolved**, with no votes to the contrary and one abstention, to recommend APPROVAL.

79232 Consent for works to trees covered by a tree preservation order in respect of removal of x9 Ash, X1 Sycamore, x1 Holm Oak, x1 Monterey Pine, lateral reduction of x1 Sweet Chestnut and x1 Sycamore, crown lift to x1 Sweet Chestnut and pollarding of 1x Holm Oak at Watermouth Lodges Watermouth Applicant: Warren

It was **resolved**, with no votes to the contrary, that there are no objections.

b) To discuss North Devon Council's decision to Approve Planning Application 78591 at Berryarbor Park.

Members were shocked that the application had been allowed and noted that the sewage issues are unlikely to be dealt with through planning policy, it was **resolved**, with no votes to the contrary, to write a strong letter to the District Council objecting on behalf of the Parish Council and Parishioners.

2410/09 **Annual Governance & Accountability Return 2023/2024**

It was **resolved**, with no votes to the contrary, to receive and note the External Auditor's Report and conclusion of the Annual Governance and Accountability Return for 2023/2024.

2410/10 **North Devon Record Office**

Correspondence was circulated ahead of the meeting requesting the Parish Council to consider financial support and it was resolved, with no votes to the contrary, to agree to a financial contribution of £50.

2410/11 **Recreation Field**

a) To receive an update on the community survey.

Cllr Young explained that an interim report had been received which she had provided some feedback on, and the final report is due at the end of October 2024.

It was noted that a member of the public had asked about the drop in percentage for the response rate and Cllr Young confirmed that she had questioned if the original response rate was correct with Devon Communities Together and they had confirmed that they had got the figure wrong and the response rate has been met.

b) To receive an update on the purchase of a wooden pavilion.

Cllr Stanbury had met on site with the contractor and representative of the Boules Club to discuss the position and works for the gazebo, a concrete base would not be necessary for the design of the structure and a competent builder will be undertaking the work, it will all be kept within the Boules area and there will be a small piece of bank to remove. It was confirmed that there is a project manager and agreed to proceed with the ordering of the gazebo. It was noted that volunteers are covered by the Parish Council's insurance, but a risk assessment would be required, and

any paid contractor would need to provide a copy of their public liability insurance to the Parish Council before undertaking any work.

2410/12 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

Members of the public left the meeting.

PART B

2410/13 **Staffing Matters**

Members were updated on the recruitment process and agreed for the Personnel Working Group and Chairman to interview in due course.

Meeting ended at 8pm.

Signed..... Dated:.....