

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 13<sup>th</sup> August 2024 at 7pm in the Manor Hall, Birdswell Lane, Berrynarbor**

Present: Cllrs K Young (Chairman), C Boxall, L Clarke and B Joyce

Mrs V Woodhouse, Parish Clerk (virtually)  
Miss A Davis, County Cllr  
16 members of the public  
Mr G Cornell, Co-option Candidate

2408/01 **Apologies**

Cllrs A Stanbury, J Latham, D Norman and District Cllr J Hunt.

2408/02 **Declarations of Interest**

None.

2408/03 **Public Participation**

A member of the public informed members that a planning application has been submitted for a scheme to install toilets in the Church and the best route for sewage is through the play area next to the Manor Hall, consent will be required from the Parish Council for an easement across its land and it was noted that the Parish Council could not consider the planning application until it is registered by the Planning Authority and sent to the PC for consultation.

A member of the public stated that the play area next to the Manor Hall is not owned by the Manor Hall it was acknowledged that it is not owned by the Mannor Hall but has been referenced as the Manor Hall Play Area. It was noted that there was a discussion about the amount the Manor Hall charges and pointed out that it is actually cheaper than Combe Martin and the Committee would ask that if parishioners do have an issue they should speak to the Manor Hall Committee direct.

A member of the public raised concerns about motorised sport events in the village which are unlicensed and motorcycles racing up and down the road and without numberplates, it was noted that this is not within the PC's remit and any concerns should be directed to the Police and North Devon Council as appropriate.

2408/04 **Minutes**

It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 9<sup>th</sup> July 2024 as a correct record.

2408/05 **To receive reports from:**

- Police  
Not received.
- County Cllr Miss A Davis  
Attached as Appendix one.

- District Cllr J Hunt  
None received.
- Play Area  
Questions were raised about the frequency of the cutting of the grass.
- Manor Hall  
Cllr Young asked if she should attend a meeting as PC Chair and members supported.
- Footpaths  
It was noted that the footpaths had not been cut.
- Dog Exercise Area  
None.
- Grit Bins/Road  
It was noted that it would be useful to put notices for road closure etc on the Facebook page, it was suggested that the link to one network which shows them could be added.
- Meetings/Events attended by Councillors/Clerk  
Cllr Young had met with Devon Communities Together reference the survey.

2408/06     **Co-option**  
A Co-option application was circulated to members prior to the meeting, and it was **resolved**, with no votes to the contrary, to co-opt Mr G Cornell.

2408/07     **Election of Vice-Chairman for 2024/2025**  
It was **resolved**, with no votes to the contrary, to elect Cllr Cornell as Vice-Chairman.

2408/08     **Payments and Receipts**

**PAYMENTS**

35. August Salaries	£448.27
36. HMRC PAYE August	£112
37. Pensions Contributions	£162.45
38. Tesco Mobile, Phone Charge	£12.95
39. Public Toilet Cleaning, July	£125
40. JRB Enterprises, Dog Bags	£40.14
41. Amazon, Public Toilet Supplies	£26.09
41. NDC (K Young), Temporary Events Notice	£21
42. Source for Business, Water for Public Toilets	£137.37
43. British Gas, Electricity	£64.79
44. North Devon Council, Pre-Planning Enquiry	£39
<b>Total Payments</b>	<b>£1,189.06</b>

## **RECEIPTS**

9 <sup>th</sup> July Interest	£13.02
9 <sup>th</sup> August Interest	£12.48
<b>Total Receipts</b>	<b>£25.50</b>

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

### 2408/09 **Representatives**

It was **resolved**, with no votes to the contrary, to appoint Mrs J Fairchild as the Footpaths Officer.

It was **resolved**, with no votes to the contrary, to appoint Cllr Boxall as the Cllr responsible for checking Planning Applications.

### 2408/10 **Planning & Planning Correspondence**

**78977** Variation of condition 2 (approved plans) attached to planning permission 76052 (Change of use and conversion of redundant agricultural barn to single dwelling together with associated works) to allow for amended design at Slew Barn Oxenpark Lane Berrynarbor

**Applicant:** Mr Passmore

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

**78847** New static caravan for staff accommodation at Watermouth Valley Camping Park Berrynarbor

**Applicant:** Mr Wassa

It was **resolved**, with no votes to the contrary, to recommend APPROVAL.

### 2408/11 **Social Media**

Members considered the creation of a Facebook Page for the Parish Council along with a draft social media policy and it was **resolved**, with no votes to the contrary, to adopt the draft policy and create a Facebook Page, members felt that the page should be limited on who can post and Cllrs need to be mindful of comments that might be posted, it was felt that the page should be more of an information page than discussion.

### 2408/12 **Recreation Field**

a) To further consider provision of a toilet.

Cllr Young reported that she had spoken to South West Water and it would require planning permission it was agreed to defer until after the community survey.

b) To receive an update on the community survey.

Cllr Young updated members with the proposed questions, and it was agreed to agree the questions and question with Devon Communities Together by Friday, paper copies of the survey will be available at Berry Fest.

c) To receive an update on the mini festival  
Cllr Young reported that preparations were coming along well, however, they are in need of a tuck shop, members were also asked to consider provision of a marquee if the weather is looking wet it was noted that the PC would only need to pay if the marquee is needed, it was agreed that if the weather is looking wet the PC would hire a marquee.

2408/13 **Highways**

- a) To receive update on discussions with Devon County Council with regards to the possibility of a Footpath from Sawmills into Berrynarbor. Cllr Davis explained that this option would need to be funded by the PC and would be expensive, she could ask a highway officer to have a look but the PC would have to pay for the scheme to be designed.
- b) To consider support for speed humps (item requested by Cllr Young). Cllr Davis expressed that the Highway Authority would not support or install speed humps, they are noisy and expensive. A community speed watch would enable to the PC to obtain further points towards a 20mph speed limit in the village when the scheme opens again, Cllr Boxall confirmed that she was progressing the speed watch.

2408/14 **Grant Funding for Ukraine**

It was noted that the Parish Council had been approached by a member of the public to provide grant funding for Ukraine, it was noted that the Parish Council does not have a power to provide financial assistance, however, it was agreed that the requestor could fund raise at the mini festival.

2408/15 It was **resolved** that under Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information.

**PART B**

2408/16 **Staffing Matters**

Members were informed that the recruitment process was underway, the Chairman had approached potential candidates and was awaiting a response, the advert would be sent if the response was negative.

Meeting ended at 8.30pm.

Signed..... Dated:.....