



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE  
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

TEL: 07784 929906 E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)



**To: Councillors, C Boxall, E Clarke, G Cornell B Joyce, J Latham, D Norman, A Stanbury, K Young (Chairman).**

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 10<sup>th</sup> September 2024 the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse**  
Clerk to the Council

Date of issue: 4<sup>th</sup> September 2024

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 13<sup>th</sup> August 2024 ([Link to Minutes](#))
5. **To receive updates/reports from:**
  - a) Police
  - b) County Councillor A Davis
  - c) District Councillor J Hunt
  - d) Play Area
  - e) Manor Hall
  - f) Footpaths
  - g) Dog Exercise area
  - h) Grit Bins/Roads
  - i) Meetings/events attended by Councillors/Clerk
6. **To approve payments and receipts to date**  
(Information to follow for Cllrs)



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### **7. Social Media**

To consider the creation of a Facebook Page for the Parish Council and associated social media Policy

### **8. Recreation Field**

- a) To further consider provision of a toilet (item requested by Cllr Young).
- b) To receive an update on the community survey.
- c) To receive feedback on the mini festival.
- d) To receive an update on the purchase of a wooden pavilion.

### **9. Emails**

To consider the Parish Council's email provision and migration to a .gov domain.

### **10. Devon Association of Local Councils AGM & Conference**

To consider attendance.

### **11. Manor Hall Play Area**

To consider quotation for refurbishment to 2 x benches and the Millenium Table.

- 12. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:**

## **Part B**

### **13. Staffing Matters**

To receive an update on recruitment.