



## BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE  
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

TEL: 07784 929906 E-MAIL: [clerk@berrynarborparishcouncil.org.uk](mailto:clerk@berrynarborparishcouncil.org.uk)



**To: Councillors, C Boxall, E Clarke, B Joyce, J Latham, D Norman, A Stanbury, K Young (Chairman).**

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 13<sup>th</sup> August 2024 the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

**Mrs Victoria Woodhouse**  
Clerk to the Council

Date of issue: 7<sup>th</sup> August 2024

### AGENDA

1. **Apologies** (Please make any apologies known to the Clerk)
2. **Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
3. **Public Participation**  
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
4. **Minutes**  
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 9<sup>th</sup> July 2024 ([Link to Minutes](#))
5. **To receive updates/reports from:**
  - a) Police
  - b) County Councillor A Davis
  - c) District Councillor J Hunt
  - d) Play Area
  - e) Manor Hall
  - f) Footpaths
  - g) Dog Exercise area
  - h) Grit Bins/Roads
  - i) Meetings/events attended by Councillors/Clerk
6. **Co-option**  
To consider application(s) for co-option.
7. **Election of Vice-Chairman for 2024/2025**  
To Elect the Vice-Chairman for 2024/2025



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- 8. To approve payments and receipts to date**  
(Information to follow for Cllrs)
- 9. Representatives:**  
To appoint a Footpaths Officer and Cllr responsible for checking planning applications following the resignation of Cllr Bacon.
- 10. Planning & Planning Correspondence**  
Planning Applications: to consider  
  
**78977** Variation of condition 2 (approved plans) attached to planning permission 76052 (Change of use and conversion of redundant agricultural barn to single dwelling together with associated works) to allow for amended design at Slew Barn Oxenpark Lane Berryarbor  
**Applicant:** Mr Passmore  
[Link to Application](#)  
  
**78847** New static caravan for staff accommodation at Watermouth Valley Camping Park Berryarbor  
**Applicant:** Mr Wassall  
[Link to Application](#)
- 11. Social Media**  
To consider the creation of a Facebook Page for the Parish Council and associated social media Policy
- 12. Recreation Field**
  - a) To further consider provision of a toilet (item requested by Cllr Young).
  - b) To receive an update on the community survey.
  - d) To receive update on the mini festival and consider funds for a marquee if necessary.
- 13. Highways**
  - a) To receive update on discussions with Devon County Council with regards to the possibility of a Footpath from Sawmills into Berryarbor.
  - b) To consider support for speed humps (item requested by Cllr Young).
- 14. Grant Funding**  
To receive request for financial assistance for Ukraine
- 15. To resolve: that under section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 that the public and press be excluded from the meeting for the following item as it involves the likely disclosure of confidential information:**

### **Part B**

- 16. Staffing Matters**  
To receive an update on recruitment.