



BERRYNARBOR PARISH COUNCIL

PARISH CLERK: MRS VICTORIA WOODHOUSE
THISTLEDOWN, BUCKLAND BREWER, BIDEFORD

TEL: 07784 929906 E-MAIL: clerk@berrynarborparishcouncil.org.uk



To: Councillors G Bacon (Vice-Chairman), C Boxall, E Clarke, B Joyce, J Latham, D Norman, A Stanbury (Chairman), K Young.

You are hereby summoned to attend the Parish Council Meeting of Berrynarbor Parish Council, which will be held on **Tuesday 11th June 2024 the Manor Hall, Birdswell Lane, Berrynarbor at 7pm** for the purpose of transacting the following business.

In accordance with The Public Bodies (Admissions to Meetings) Act 1960 members of the public are welcome to attend.

Mrs Victoria Woodhouse
Clerk to the Council

Date of issue: 28th May 2024

AGENDA

- 1. Election of Chairman for 2024/2025**
To Elect the Chairman for 2024/2025.
- 2. Declaration of Office – Chairman**
The Chairman will read and sign the prescribed Declaration of Acceptance of Office.
- 3. Election of Vice-Chairman for 2024/2025**
To Elect the Vice-Chairman for 2024/2025.
- 4. Apologies** (Please make any apologies known to the Clerk)
- 5. Declarations of interest** - To receive declarations of personal interests and disclosable pecuniary interests (DPIs) in respect of items on this agenda.
- 6. Public Participation**
Members of the public are invited to make representations for a maximum of 3 minutes. Issues will be heard and noted but no decisions can be taken in this part of the meeting. Please refer to the procedure for Public Participation document.
- 7. Minutes**
To approve and sign the Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 13th May 2024 ([Link to Minutes](#))
- 8. To receive updates/reports from:**
 - a) Police
 - b) County Councillor A Davis
 - c) District Councillor J Hunt
 - d) Play Area
 - e) Manor Hall
 - f) Footpaths



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- g) Dog Exercise area
 - h) Grit Bins/Roads
 - i) Meetings/events attended by Councillors/Clerk
- 16. To approve payments and receipts to date**
(Information to follow for Cllrs)
- 17. Recreation Field**
- a) To consider provision of a toilet (item requested by Cllr Young).
 - b) To receive an update on the community survey.
- 18. Annual Governance Statement 2023/2024**
To agree the Annual Governance Statement detailed in the Annual Governance and Accountability Return 2023/2024 (information to follow)
- 19. Accounting Statements 2023/2024**
To receive and agree the Accounting Statements contained within the Annual Governance and Accountability Return 2023/2024 along with the Internal Auditor's Report (information to follow)
- 20. Annual Governance and Accountability Return 2023/2024**
To consider and agree Annual Governance and Accountability Return 2023/2024 (information to follow)