

**Minutes of the Berrynarbor Parish Council meeting held on Tuesday, 9th April 2024
at 7.15pm in the Manor Hall, Birdswell Lane, Berrynarbor**

Present: Cllrs A Stanbury (Chairman), C Boxall, J Latham, D Norman (from Minute No. 2404/07) and K Young

Mrs V Woodhouse, Parish Clerk
4 members of the public

- 2404/01 **Apologies**
Cllrs G Bacon, L Clarke, B Joyce and County Cllr Miss A Davis
- 2404/02 **Declarations of Interest**
None.
- 2404/03 **Public Participation**
A member of the public stated that in the minutes of last month's meeting it talks about the survey and doing it as quickly as possible, and he asked if progress had been made.
- 2404/04 **Minutes**
It was **resolved**, with no votes to the contrary and two abstentions, to approve the minutes of the meeting held on Tuesday 12th March 2024 as a correct record.
- 2404/05 **To receive reports from:**
- Police
Not received.
 - County Cllr Miss A Davis
Attached as Appendix one.
 - District Cllr J Hunt
None received.
 - Play Area
It was noted that the generator had been removed from the Recreation Field and agreed to place toilets on a future Agenda.
 - Manor Hall
None.
 - Footpaths
None.
 - Dog Exercise Area
All ok.
 - Grit Bins/Road

Cllr Young stated that the roads are awful, and she had been in contact with Cllr Davis.

- Meetings/Events attended by Councillors/Clerk
Cllr Stanbury and Young had met on site with a representative from the Boules Club at the Recreation Field to look at locations for the pavilion.

2404/06

Payments and Receipts

PAYMENTS

112. Clerks Expenses January	£23.40
113. Clerks Expenses March	£23.40
1. April Salaries	£448.27
2. HMRC PAYE April	£112
3. Pensions Contributions	£162.45
4. Clerks Expenses April	£23.40
5. Public Toilet Supplies, Toilet Rolls	£28
6. Public Toilet Supplies, Mop Heads	£12.99
7. Tesco Mobile, Phone Charge, March 2024	£12.01
8. Public Toilet Cleaning, March	£125
9. DALC Membership	£341.79
10. Berrynarbor Community Shop, Sewage Donation	£745.12
11. British Gas, Public Toilets Electricity	£61.96
Total Payments	£2,119.79

RECEIPTS

Berrynarbor Boules Club Funds for Pavilion	£1,589
Total Receipts	£1,589

It was **resolved**, with no votes to the contrary, to approve the payments and receipts.

2404/07

Recreation Field

- a) To further consider purchase and siting of a pavilion and associated quotations.

Cllr Stanbury and Young reported on their site meeting the proposal was for a 3m x 3m wooden gazebo which would accommodate 12 – 15 people at a cost of £3,400 +VAT. Cllr Stanbury confirmed that the Parish Council would need to submit all of the details to NDC to confirm whether or not planning permission is required. It was agreed that the structure would need to be fenced away from the dog field so that children and people playing boules can use it and space would need to be allowed for tractor access into the field to service the dog walking area. It was agreed that the wildflower area would be reinstated into the dog walking field to compensate for any area lost and a bench could be installed in the dog walking field in the future.

The Chairman suspended Standing Orders to allow a member of the public to speak.

The member of the public agreed with the proposals.

Standing Orders were reinstated.

It was resolved, with no votes to the contrary, to pursue the wooden gazebo with the furniture set and for volunteers to build the base. Subject to planning permission the Parish Council will pay the outstanding balance for the structure. It was further agreed for members to meet on site to look at the location and fencing.

Cllr Norman entered the meeting.

b) To consider quotations for installation of the basket swing.
Cllr Stanbury confirmed that Cllr Bacon is waiting for the code from Cllr Stanbury to be able to pursue.

2404/08

Devon Association of Local Councils To consider membership for 2024-2025

The information was circulated to members prior to the meeting, it was **resolved**, with no votes to the contrary to renew the Parish Council's membership.

Meeting ended at 7.47pm.

Signed..... Dated:.....